

PRINT NAME (Last, First MI) _____ GRADE _____ SSN _____ PURGE DATA
 NEW ORGANIZATION (Complete Designation) _____ BOX NUMBER _____

DATA REQUIRED BY THE PRIVACY ACT OF 1974. AUTHORITY: Title 39 USC and DOD/Postal Service Agreement, 2 Feb. 59. **PRINCIPAL PURPOSE:** To route and forward (Directory) mail. **ROUTINE USES:** Used by Army military and civilian personnel in mail functions and address inquiries. Data are inspected by commanders, postal officers, and military and civilian inspectors. **DISCLOSURE:** Voluntary. However, failure to provide the requested information could result in delay/inability to forward mail.

OLD MAILING ADDRESS (Include BOX No., if any, and ZIP Code) _____ NEW MAILING ADDRESS (Include ZIP Code) _____

DATE DEPARTED OLD ORG: _____ DATE DUE NEW ORG: _____

QUARTERS/OFF POST ADDRESS _____ REMARKS _____

CONSENT: I DO I DO NOT CONSENT TO
 RELEASE THE ABOVE HOME ADDRESS
 OR SSN TO THIRD PARTIES. (IF DEPARTING, COMPLETE BELOW ITEMS)
 HEADQUARTERS ISSUING ORDERS

SIGNATURE: _____ DATE _____ ORDER NUMBER _____ ORDER DATE _____

DA FORM **3955** EDITION OF 1 AUG 78 MAY BE USED
 1 FEB 79 CHANGE OF ADDRESS AND DIRECTORY CARD
 For use of this form, see AR's 65-1 and 65-75; the proponent agency is TAGCEN