PERSONAL PROPERTY RECORD

For use of this form see Eighth Army Reg 190-31; the proponent agency is Eighth Army Provost Marshal's Office.

DATE OF PREPARATION

Recording identifying data of your high value property will assist in recovering lost or stolen property, and for claims against the Government and/or private insurance, as appropriate.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

1. **AUTHORITY:** Title 10 USC 3012 and 5 USC 301.
2. **PRINCIPAL PURPOSE:** To record identifying data of individual property.
3. **ROUTINE USES:** Upon the reporting of a loss by the individual, information may be used to assist in the recovery and return of the personal property. Information can also assist in the adjudication of claims against the Government for loss or damage to personal property.
4. **MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:** Disclosure of information is voluntary. Failure to provide information will have no adverse effect on the individual.

TYPED OR PRINTED NAME OF OWNER (Last -First - MI)	SSN	SIGNATURE OF OWNER

REMEMBER --
1. When marking your personal property, use the prefix "USA" followed by your Social Security Number.
2. When you have completed marking your property, display DA Label 167, Warning, Army Operation Identification, in a conspicuous location outside your room or building, announcing that property inside has been marked for identification by law enforcement agencies.

ITEM NO.	NAME OF ITEM	QTY	BRAND NAME, MODEL OR STYLE, OTHER DESCRIPTION	SERIAL NO. OR MARKING	DATE ACQUIRED *(If known)*	VALUE	INITIALS/SIGNATURE OF INDIVIDUAL VERIFYING RECORDING OF PROPERTY AND DATE

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REVERSE OF EA FORM 741-E, 1 APR 02